

To be presented at Committee
meeting scheduled for 8/9/18



Roberts Field Advisory Committee
August 9, 2018 Meeting

8/9/18

Meeting Agenda

- Public Input
 - New Store Update
- New Playground Project Update and Discussion
 - DPW Update
 - “Natural Play Area” Design Update
 - Engraved Brick Inventory Update
- Maintenance Plan Discussion
- Fundraising Update & Discussion
- Upcoming Committee Meeting Schedule
- Meeting Minutes Approval
- Adjourn



New Store Update

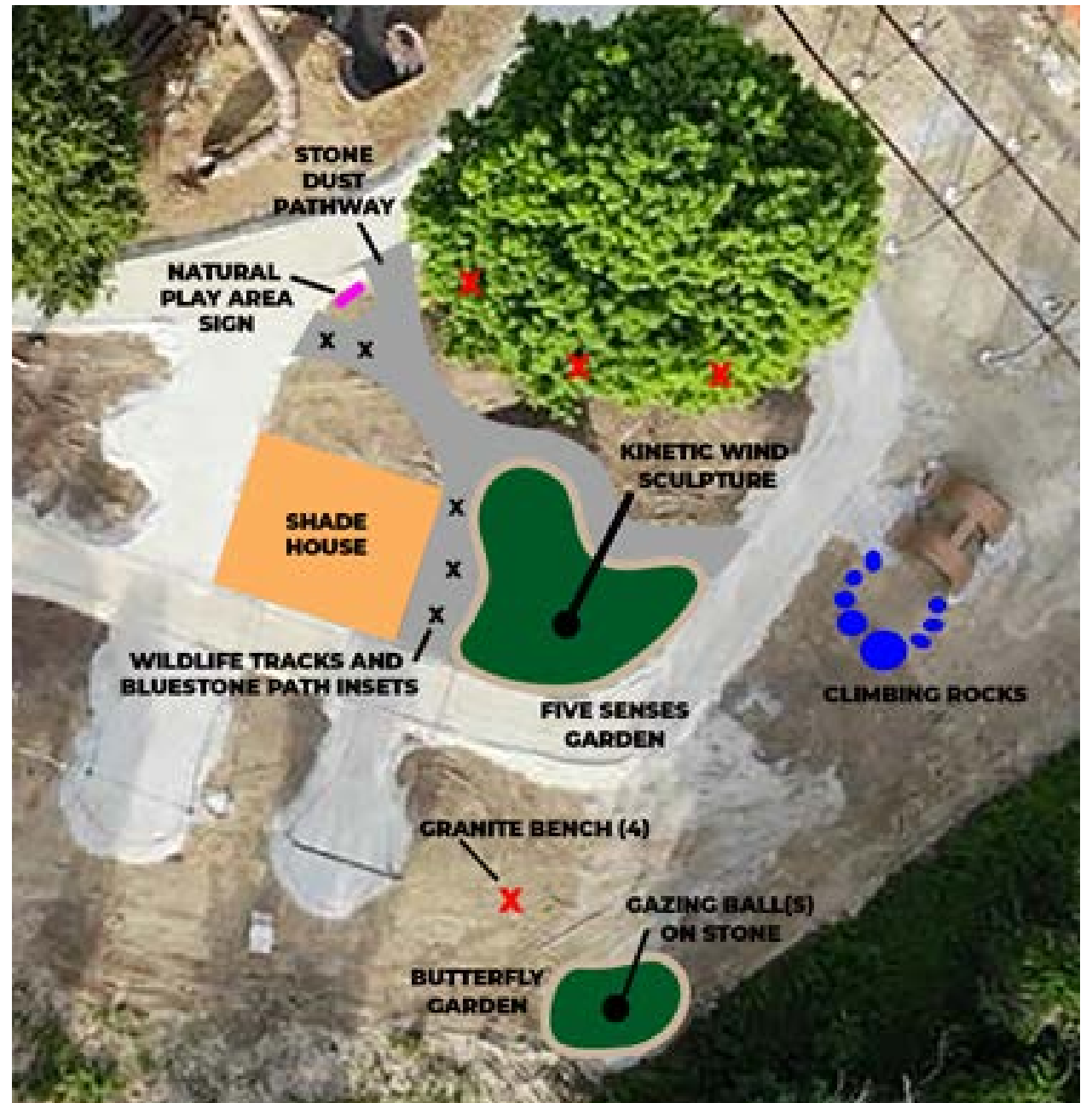
- Contacted by Laura Lindberg, new owner of Rosie's Corner Store
 - My 2 sisters and I have purchased the shop, we close on August 31 and have hired an architect and contractor to renovate as soon as we close, with the hopes of being **open by early to mid October**.
 - We are excited to offer high-quality, fair trade coffee, locally made baked goods, premade sandwiches and salads as well as snacks, candy and beverages for commuters, playground and ball field visitors.

Playground Project Updates

- Updates From Steve Jahnle, DPW
- The fence is delayed at this point because we cannot free up a crew to do the remaining prep work. I'm hoping in the next couple of weeks we can get back up there and do some grading and clear up behind the zip line for the fence install.
- Tables and benches are here. Tables I'm going to wait until the shade structure is up. Benches, I have 4 and tell me where you want them or we can place them.
- Shade structure is on site.
- Mats are also here and will try and install next week.
- Costs....the sand diggers were \$2068. Brick walk was \$7800 plus \$3159.90 (blank bricks, setting sand, edging and polymer sand).
- I'll follow up on moving the porta potty. I thought that request went in already.
- The PIP is about \$20-\$22 a SF for 3-1/2 inch thick material. We would have to confirm square footage, price and see about install.
- Walkway from the parking lot to the entry will be off season work, late fall or early spring.
- Bike racks would need to be moved from the current location anyway and we have one more here of the same style.
- I will try and do the replacement bricks at some point next week.
- The Friendship swing has been modified to eliminate the clunk noise in the hinges. Also, some protective rubber was placed in the tower from the recommendation of Landscape structures. We'll see how it works. There is a modification coming for the bucket seats as well to keep the harness up when entering or exiting.

Natural Play Area Design

- Wall and Path Work Starts Week of 10/2
 - Town provided 1/3 payment
 - Earthscape and Lawn to coordinate with Town to close areas when working.
 - Committee to provide design placement and selection of Climbing Rocks
- Granite Benches Ordered
- Meeting with Kinetic Sculpture Builder Pending
- Animal Tracks To Be Ordered
- Gazing Ball(s) To Be Ordered



Granite Benches

- Four granite benches ordered
 - Includes delivery and installation
 - All with recessed area for sponsor plaques
 - One with recessed area for scavenger hunt plaque



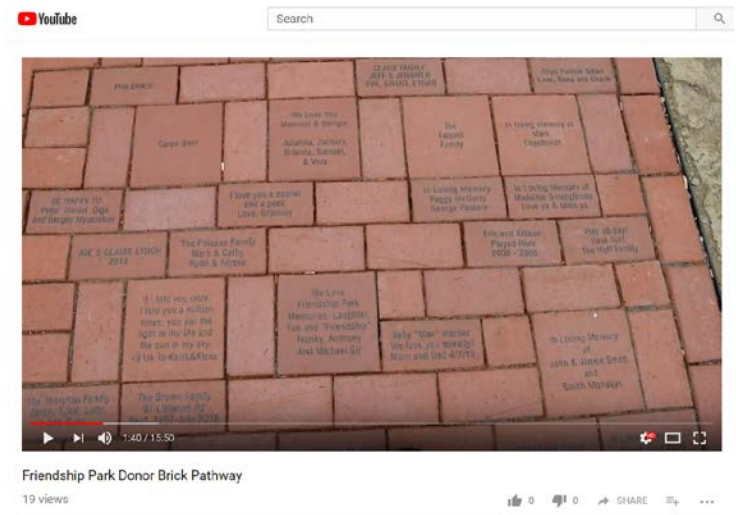
Chelmsford MA Rocks

- Design and Locate Container



Engraved Brick Inventory Update

- Brick Pathway Video - youtu.be/b3_RS3SuZE8
- Brick Inventory
 - 10 missing 4x8 bricks
 - 3 ordered and pending install
 - 7 to be confirmed missing
 - 5 installation damaged and 1 customer reorder
 - Ordered and pending install
 - 765 (+/- 1%) horizontal full size blank bricks



Providing Shade For The 2-5 Year Old Area

- Pursue American Academy of Dermatology Shade Grant
 - 2019 grant cycle opens early October
- New Tree Plan?

Playground Tree Watering Update

- Jim Martin led a team to water the playground trees.
- Two Maples and Linden watered.
- Expects weekly watering until leaves fall.



Maintenance Plan Discussion

Budget Estimate

Not Budgeted (Prepared by Roberts Field Advisory Committee)						
		Total Est Cost	Sponsored			
Covered Bridge Entryway	\$	10,948	\$ 5,500	Timber Framed, Cedar Shake Roof	Heritage Construction	Install
Sign and Seating Kiosk	\$	3,000	\$ 1,500	Timber Framed, Cedar Shake Roof	Heritage Construction	Install
Playground Signage	\$	500	\$ 500	Bridge, rules, tackboard, sponsors = \$300, History, Natural - TBD	Volunteer	install
Permanent Sponsor Plaque & Stone	\$	3,500		Plaque = \$2500, Rock = \$1000	DPW	Install
Natural Play Area						
5 Senses Garden 24" 55LF Stone Wall	\$	8,500		Town providing plantable soil	Earthscape and Lawn	Install
5 Senses Garden Plants	\$	1,000		Paid and donated plants	Volunteer	Install
Metal Kinetic Wind Sculpture	\$	500	\$ 500	Design TBD	Volunteer	Install
Butterfly Garden 24" 25LF Stone Wall	\$	2,300		Town providing plantable soil	Earthscape and Lawn	Install
Butterfly Garden Plants	\$	500		Paid and donated plants	Volunteer	Install
Gazing ball(s) on Stone(s)	\$	350	\$ 350	20", 12", 10" stainless steel globes mounted on stones		
Stone dust pathways	\$	1,500		Town providing pack sublayer materials, Earthscape = other	Earthscape and Lawn	Install
Animal Tracks and Bluestone	\$	750		Track stamps = \$250, bluestone, concrete and forms = \$500	Volunteer and Earthscape	
Climbing Rocks	\$	2,200	\$ 2,200	Approximately 12 glacier tilled stones (2 large, and stepping)	Earthscape and Lawn	Install
Granite Benches (4)	\$	1,600	\$ 1,600			
Engraved Brick Pathway	\$	10,960		estimated installation cost	DPW	install
Buddy Bench	\$	-		Girls Scouts buidling and funding	Volunteer paid and	install
Two Sandbox Diggers	\$	2,068			Volunteer	install
Original Picnic Table Rehab		TBD			DPW	install
Original Bench Rehab		TBD			DPW	install
	\$	50,176	\$ 12,150			

Fundraising Update & Discussion

- Fundraising will continue through April 2019
 - Town's Fiscal Year 2019 ends in June

Friendship Park			
Fundraising Recap			
8/2/2018			
Campaign	Amount		
Brick Campaign	\$ 29,611.65		(\$49.3k sold)
Sponsorships			
Equipment	\$ 14,930.00		
Premier	\$ 27,500.00		
Other Fundraising			
Go Fund Me	\$ 126.00		
Restaurants	\$ 128.98		
Merchandise	\$ 228.80		
2018 Country Fair	\$ 52.32		
Flower Arranging	\$ 50.00		
Pre-Existing*	\$ 8,042.00		
Grants	\$ 2,979.20		
Total Proceeds	<u>\$ 83,648.95</u>		
Total In Kind	<u>\$ 9,200.00</u>		
Total	\$ 92,848.95		
* \$2500 KDK Silver Sponsorship in Premier Sponsorship amount.			
* \$2000 Chelmsford PAL in Equipment Sponsorship			

Our Sponsors



Donation	Sponsorship	
In-Kind	Equipment	Covered Bridge Entryway
In-Kind	Equipment	Sign Kiosk
In-Kind	Equipment	Climbing Rocks
In-Kind	Equipment	
	Equipment	TBD
	Equipment	Belt Bridge
	Equipment	TBD
	Equipment	TBD
	Equipment	Double Swish Slide
	Equipment	T Shirt and Sculpture
	Equipment	TBD
	Equipment	T Shirt
	Equipment	Granite Bench + \$100
	Equipment	Metal Bench
	Equipment	Refurbished Bench
	Equipment	TBD
	Equipment	Gazing Balls
	Equipment	Granite Benches
	Equipment	Granite Bench
	Equipment	Playground Signage
	Premier	Silver
	Premier	Silver
	Premier	Bronze
	Premier	Gold
	Premier	Silver
	Premier	Platinum
	Premier	Bronze
	Premier	Bronze
	Premier	Bronze
	Premier	Bronze
	Premier	Silver
Grant		Matching Donation
Grant		

Company
Heritage Construction
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Earthscapes and Lawn
Weston Nurseries
The Brown Family
Aces Aquatics
Barry and Sue Jefferson
Enterprise Bank
Kurt Kelly Memorial Foundation
Christopher's Towing
Chelmsford PAL
Cuthbertson & Stavis Family
Chelmsford Youth Baseball
Shirley & Dick Lindsey
The Lanzillo Family
Circle Health
Paul and Jeanne Bartel
Chelmsford Lions Club
Olenchak Family
Ostman Family
DrumHill Pediatrics
The Beary Family
The Singam Family
The Gilchrist Family
Kurt Kelly Memorial Foundation
The Askenburg Family
Ready Real Estate
Chelmsford Mother's Club
The Chase Bobrow Family
Northern Bank
Trinity Emergency Medical Services
Keurig & Jennifer Bailey
3M

FY19 State Budget – Environmental Bond Bill

- State funding of \$500k for Roberts Field
- From the Town Manager
 - The Governor signed the State budget last Thursday. He is expected to sign the environmental bond bill. The bond bill is an authorization piece of legislation. The Governor then decides over time which of the projects to fund within the State's limited debt capacity. Therefore, the lobbying needs to take place at a later time.
 - I will let you know when would be a beneficial time to seek the Governor's release of the funds.

Next Meeting Date

- Next Steps: Complete Signage, Natural Play Area Plan and Installation, Maintenance Plan Document
- Next Scheduled Meeting Date: Thursday, August 23rd in Room 205
 - Keep or Cancel?
- September meeting available dates:
 - Monday, September 3
 - Wednesday, September 5
 - Thursday, September 13
 - Monday, September 17
 - Wednesday, September 19
 - Thursday, September 20
 - Thursday, September 27

Meeting Minutes Approval

July 10, 2018