

To be presented at Committee
meeting scheduled for 5/22/18



Roberts Field Advisory Committee
May 22, 2018 Meeting

5/21/18

Meeting Agenda

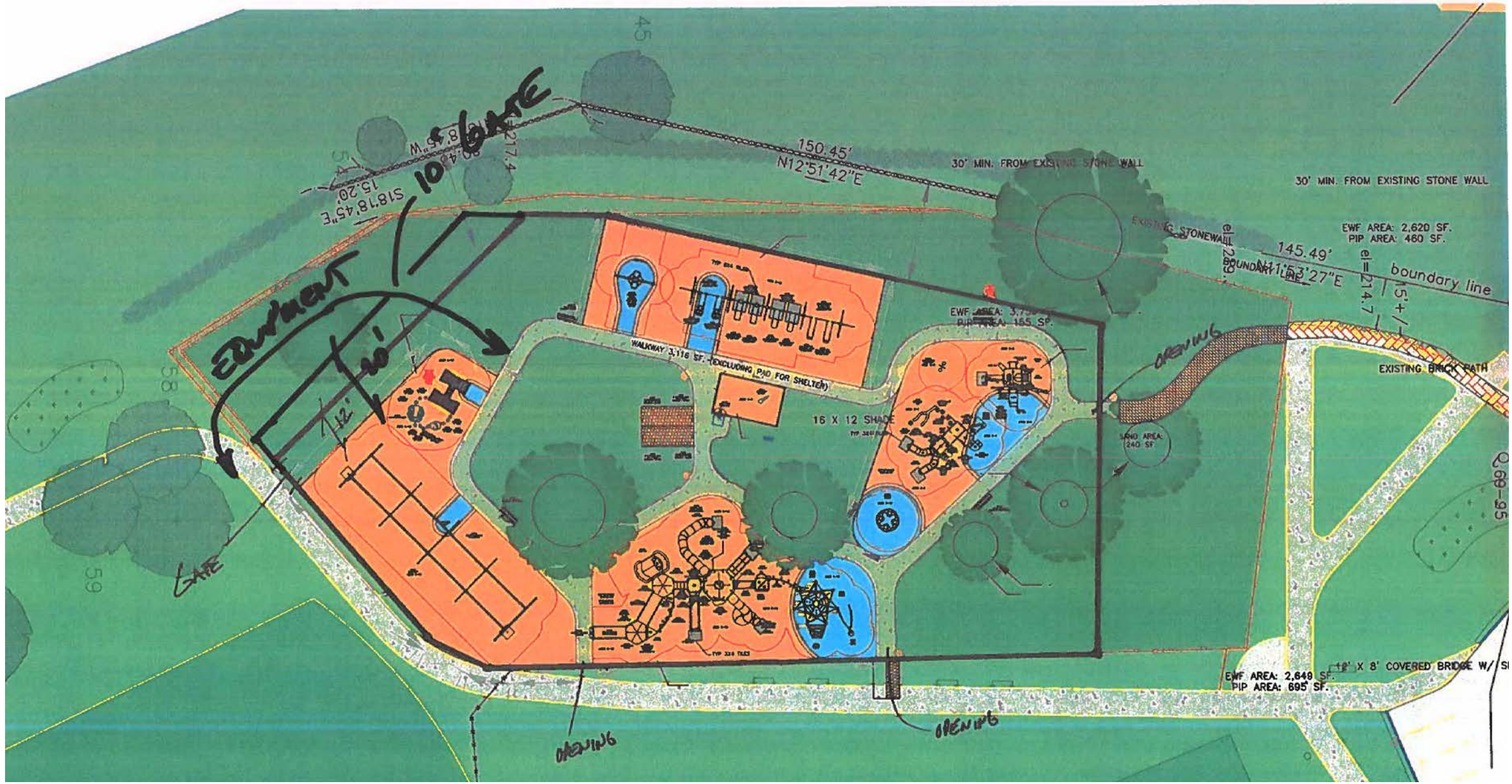
- Public Input
- New Playground Project Update and Discussion
 - DPW Update
 - “Natural Play Area” Design Discussion
 - Playground Signage Plan Update
 - Playground Elements
- Fundraising Update & Discussion
- Community Build Update & Discussion
- Upcoming Committee Meeting Schedule
- Meeting Minutes Approval
- Adjourn



Update From Steve Jahnle, DPW

- Installation is going well. Remaining sitework will start Tuesday (removal of baseball field, fence etc) and a few more holes to dig.
- The 2 diggers are ordered, have not heard yet on a possible delivery date.
- Confirming the swap/flip of the hillscape and the log steepers.
- Confirming that you want the bricks to extend out through the new covered bridge entry to roughly where the walking path perimeter walking path is.
- I recommend that the new entry be outside the fence to not interfere with the poured in place and the flow of the walkway.
- I strongly recommend that the fence along the rear of the hillscape/stepper area be pushed back about 8 feet and the 3 flagged trees be removed so the gate can be placed where it was originally proposed. This allows for a larger grass/landscape area inside the fence as any equipment could drive outside the fence as well as not having to turn equipment inside the fence.
- Shade structure is best case going to be here the week of the 18th. Been a slight delay in that on the manufactures end.
- I do not endorse moving the shade structure.
- I will be adding sleeves for irrigation, but running all the conduit for power. More than likely placing something similar to what is on the common for the meter and breaker box (granite post) near the pole with the light on it. Now that some equipment is up I have a better idea of where I can run conduit prior to walkway installation.
- Once I settle on fence company, I will price a self closing gate for the original entryway opening.
- Also, I have all the benches apart. I've reached out to Meaghan from Harrington already, but I'll have 3 more possible benches

Fence Revision With Tree Removal?





Friendship Park at Roberts Field



Drawn on
5/15/18

Natural Play Area Design Concept Plan

- Climbing Rocks
- Central Raised Garden
 - x' wide center garden with 24" tall stone masonry wall
 - Sensory plants (community donations)
 - Metal kinetic wind sculpture
- Hardscape Pathways
 - Natural hardscape (gravel, stone, pebbles)
 - Sensory segment (animal tracks)
 - Tree safe zones – gravel, sand, paver on top, about 4" total
- Five Senses Gardens (teardrop shaped)
 - Phase 1: Grass
 - Phase 2: Sensory plants
- Satellite Butterfly Garden
 - Plants donated by Weston
 - 20" Gazing Ball
- Grassy Meadow
- Stone Benches



“Five Senses Garden & Labyrinth”



Playground Signage Update

- Story (draft)
- A playground was first installed here in the 1970's when Chelmsford Town Meeting designated Roberts Field for recreational use. In 1995 the playground was rebuilt and named Friendship Park by a dedicated group of volunteers. Having reached the end of its usable life, the new inclusive designed Friendship park was rebuilt in 2018 by the Town and volunteers, capturing the community's desire for an accessible, inclusive playground that children and caregivers of all abilities can enjoy together.
- Rules (draft)
 - Use of playground is at your own risk
 - Playground is open dawn to dusk
 - Please supervise children at all times
 - No pets allowed on the playground
 - Do not leave trash behind
 - No glass or alcoholic beverages
 - This playground has designated areas for children ages 2-5 and 5-12
 - Contact Chelmsford DPW with questions or concerns.
 - 978-250-5228 www.townofchelmsford.us

Playground Signage Update

- Need Dimensions, Designs and Copy
 - Entryway sign
 - Kiosk
 - Welcome
 - Story/Rules/Playground Map
 - Park Map?
 - Bulletin Board
 - Sponsor & Volunteer Rock
 - Natural Play Area
 - Main Sign (double sided)
 - Small Signs (5x) – senses, Chelmsford Ma Rocks
 - Trail Signs (5x)



Le Masurier Granite Quarry, Inc.

From Steve:

- The log and rock steppers are mixed together at set heights, widths and distances to form the circle from the hillscape.
- Again, you do not have the DPW endorsement on real rocks.
- They are made to be in a playground, as I said below at set measurements for climbing, jumping etc.
- How would they be inconsistent? They are log and rock climbers. If they were fire trucks or space ships, that would be inconsistent.



Roberts Field Advisory Committee Design and Construction Milestones

Timing (2018)	Project Milestones
January 29 - Monday	BOS Meeting: Award Contract – <i>BOS/Town Manager Approval</i>
Feb 6 – Tuesday 10am	Playground Design Working Session (DPW, RFAC, O’Brien and Sons)
Feb 12 6pm-7pm	Public Input Session – First Draft of the Playground Design
Feb 12 – Monday 7pm	Roberts Field Advisory Committee Meeting – Town Offices, Room 205
Feb 20 - Tuesday 7pm	Roberts Field Advisory Committee Meeting – Town Offices, Room 205
Feb 27 – Tuesday 6pm	Public Input Session
March 9 - Friday	Finalize Playground Design - <i>Town Manager Approval</i>
March 16 - Friday	Purchase New Equipment (4-6 weeks delivery)
March 2018	Begin Corporate Sponsorship and Grant Writing
May 6th	End Carved Brick Fundraising Campaign
May - Month	Site Prep
May 10 - 14	Equipment Delivery
June 2 & 3 – Sat/Sun	Community Build
Week of June 11	PIP in place, Pathways installed
June 23, 2018 - Saturday	Playground Grand Opening

Budget Estimate

Town of Chelmsford				
Friendship Park at Roberts Field				
Construction Budget				
5/2/2018				
DPW Budget (Prepared by: Steve Jahnle, Assistant Director Chelmsford DPW)				
Shade Structure	\$	10,199		not installed
Wood chips	\$	8,500		not installed
Border	\$	11,000		not installed
tables	\$	1,300		not installed
benches	\$	1,500		not installed
abutter screening	\$	5,000		est
perimeter fence	\$	15,000		est
walkways	\$	12,000		est
O'Brien	\$	<u>381,160</u>		equipment/partial install/PIP
	\$	445,659		
Not Budgeted (Prepared by Roberts Field Advisory Committee)				
Covered Bridge Entryway	\$	6,800	Spruce, cedar and pressure treated and sign	Volunteer install
Natural Play Area	\$	20,000	pathway, edging, plants	Volunteer install
Center Garden Wall & Dirt	\$	6,000	Wall=\$5600, Dirt=\$400	Volunteer install
Climbing Rocks & Benches		TBD		DPW install
Engraved Brick Pathway	\$	25,000	estimated cost	DPW install
Signage				
Signage Kiosk		TBD	Sign/seat/bulletin board	Volunteer install
Donor Rock and Plaque	\$	2,000	2'10"x2'4" plaque on 26 cu yd stone	Volunteer install
Natural Play Area	\$	300	3' x 4' double sided sign on posts	Volunteer install
Five Senses Garden	\$	100	5x mini signs in garden circle	Volunteer install
Nature Trail Scavenger Hunt	\$	250	5x nature learning signs on trail	Volunteer install
Metal Kinetic Wind Sculptur	\$	500	Materials for sculpture	Volunteer install
Buddy Bench	\$	-	Girls Scouts buidling and funding	Volunteer paid and install
Two Sandbox Diggers	\$	1,843		Volunteer install
Original Picnic Table Rehab		TBD		DPW install
Original Bench Rehab		<u>TBD</u>		DPW install
	\$	62,793		

Our Sponsors

Premier	Silver	\$ 2,500	DrumHill Pediatrics
Equipment	TBD	\$ 1,000	The Brown Family
Equipment	Belt Bridge	\$ 1,405	Aces Aquatics
Premier	Silver	\$ 2,500	The Beary Family
Premier	Bronze	\$ 500	The Singam Family
Equipment	TBD	\$ 2,000	The Jefferson Family
Equipment	Covered Bridge Entryway	\$ 12,000	Heritage Construction
Equipment	TBD	\$ 650	Enterprise Bank
Premier	Gold	\$ 5,000	The Gilchrist Family
Premier	Silver	\$ 2,500	The KDK Memorial Foundation
Equipment	Double Swish Slide	\$ 2,025	The KDK Memorial Foundation
Premier	Platinum	\$ 10,000	The Askenburg Family
Premier	Bronze	\$ 500	Ready Real Estate
Equipment	T Shirt and Sculpture	\$ 1,000	Christopher's Towing
Premier	Bronze	\$ 500	Chelmsford Mother's Club

Community Build Update & Discussion

- June 2-3, Two shifts (7am-noon, noon – 4pm)
 - www.RobertsField.org/signup
 - Assembly Crews
 - Registration/Refreshment Team
 - Equipment Needs
 - 3/8 ratchet driver, A frame ladder, level, metal wheelbarrows, round nosed shovels
 - Food, water, shade and seating for 70 per shift
 - Coffee and donuts
 - Pizza, water and soda
 - Cookies and water
 - Eating Tent
 - Registration Tent
 - 250 T Shirts

Next Meeting Date

- Next Steps: Site Prep (May), Natural Play Area Design, Signage Plan, Community Build (June 2 & 3), Maintenance Plan Document
- Next Scheduled Meeting Date:
- June meeting available dates
 - Wed 6/6
 - Mon 6/11
 - Tues 6/12 (no Kurt)
 - Thur 6/14
 - Mon 6/18
 - Wed 6/20
 - Thur 6/21
 - Tues 6/26 (no Kurt)
 - Thur 6/28

Meeting Minutes Approval

May 2, 2018